

# BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



John DiMaio, Freeholder Director  
Richard D. Gardner, Freeholder Deputy Director  
Everett A. Chamberlain, Freeholder

Telephone : 908-475-6550  
Fax : 908-475-6528

## REGULAR MEETING AGENDA

**WEDNESDAY, MAY 14, 2008 – 6:30 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *MAY 14, 2008* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting \***

Approval of Minutes

Regular Session of April 23, 2008  
Executive Session of April 23, 2008

A. MEETINGS

1. ARCHITECT RAYMOND O'BRIEN – PRESENTATION ON CONCEPTUAL PLANS FOR COURT HOUSE RENOVATION PROJECT.

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

**7:30 p.m. – PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2008-A**

AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$7,462,695 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS.
2. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$90,497.00 FROM THE STATE OF NEW JERSEY, COUNCIL ON THE ARTS, LOCAL ARTS PROGRAM, GA#0813A060175.
3. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$90,304.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, INSURANCE FRAUD PROGRAM.

4. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$5,000.00 FROM THE NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS (FEDERAL) FOR THE WARREN COUNTY MEDICAL RESERVE CORPS.

5. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$271,737.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF YOUTH & FAMILY SERVICES, PLANNING AND ADMINISTERING HUMAN SERVICES GRANTS, #08ALWN.

6. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$465,378.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF YOUTH & FAMILY SERVICES, PERSONAL ATTENDANT SERVICE PROGRAM.

7. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$325,500.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT, IMPROVEMENT COUNTY ROUTE #517 (ALLAMUCHY, HACKETTSTOWN & INDEPENDENCE TWSP).

8. INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$224,073.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, SOLID WASTE ADMINISTRATION PROGRAM.

#### E. RESOLUTIONS

1. RESOLUTION APPROVING THE CLOSING OF A SECTION OF COUNTY ROUTES #637 & #638 ON MONDAY, MAY 26, 2008 FOR THE GREENWICH TOWNSHIP MEMORIAL DAY PARADE.

2. RESOLUTION TO ESTABLISH SPEED LIMITS ALONG COUNTY ROUTE #623, BRASS CASTLE ROAD, WHITE AND WASHINGTON TOWNSHIPS, WARREN COUNTY, NEW JERSEY.

3. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES' DIVISION OF AGING AND DISABILITY SERVICES TO SUBMIT A GRANT APPLICATION FOR \$1,000.00 TO IMPLEMENT THE 2008 SENIOR FARMERS MARKET NUTRITION PROGRAM.

4. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT ON THE GARDNER FARM IN FRANKLIN TOWNSHIP PROVIDING COUNTY FUNDS IN AN AMOUNT NOT TO EXCEED FRANKLIN TOWNSHIP'S SHARE OF THE PURCHASE.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE RESURFACING & REHABILITATION OF WARREN COUNTY ROUTES #519, #521, #604, #608, #628, #632, #678 & #680, BLAIRSTOWN, FRELINGHUYSEN, HOPE, MANSFIELD, OXFORD, WASHINGTON & WHITE TOWNSHIPS & TOWNS OF HACKETTSTOWN & PHILLIPSBURG – CONTRACT #WC0835.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0836 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE SIXTEEN PASSENGER VAN WITH TWO WHEELCHAIR LIFTS AND ONE THIRTY PASSENGER VAN WITH TWO WHEELCHAIR LIFTS FOR THE PARATRANSIT PROGRAM IN THE WARREN COUNTY HUMAN SERVICES DEPARTMENT.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0837 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TWO DUMP TRUCKS WITH SNOWPLOWS & SPREADERS FOR THE WARREN COUNTY ROAD DEPARTMENT.

4. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0838 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE ASPHALT PAVER FOR THE WARREN COUNTY ROAD DEPARTMENT.

5. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0839 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE FORKLIFT FOR THE WARREN COUNTY ROAD DEPARTMENT.

6. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0840 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE TRUCK CHASSIS FOR THE WARREN COUNTY BRIDGE DEPARTMENT.

7. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0841 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE PETROLEUM FUEL CALIBRATION TRUCK WITH PROVER FOR THE WARREN COUNTY WEIGHTS & MEASURES DEPARTMENT.

8. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0842 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR REPLACEMENT OF HOT WATER HEATER SYSTEM AT THE WARREN COUNTY TECHNICAL SCHOOL.

#### G. RESOLUTIONS REJECTING BIDS

1. RESOLUTION RE: AUTHORIZATION TO RESCIND THE AWARD OF CONTRACT WC0802 LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY FOR THE PERIOD OF MAY 1, 2008 THROUGH APRIL 30, 2009 TO ACCUMED DIAGNOSTIC LABORATORY, INC. OF SOUTH AMBOY, NEW JERSEY AND TO AWARD THE CONTRACT TO WARREN HOSPITAL OF PHILLIPSBURG, NEW JERSEY IN THE ESTIMATED AMOUNT OF \$20,000.00.

#### H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT #WC0824FO TO HAROLD E. PELLOW & ASSOC., INC. FOR ENGINEERING SERVICES FOR RECONSTRUCTION AND SIGNALIZATION OF THE COUNTY ROUTE #519/#623 INTERSECTION, WHITE TOWNSHIP IN THE CONTRACT AMOUNT OF \$39,500.00.

2. RESOLUTION AWARDING CONTRACT #WC0826 TO EMPCO CONTRACTING, INC. FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #05047, COUNTY ROUTE #632 OVER A TRIBUTARY TO THE MUSCONETCONG RIVER, FRANKLIN TOWNSHIP IN THE AMOUNT OF \$184,852.00.

3. RESOLUTION RE: AWARD OF CONTRACT WC0821-1 PRINTING ENVELOPES AND BUSINESS CARDS FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO THE PHILLIPS GROUP IN THE APPROXIMATE AMOUNT OF \$6,500.00.

4. RESOLUTION RE: AWARD OF CONTRACT WC0821-2 PRINTING STATIONERY, NCR, FORMS, AND INDEX CARDS FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO RIDGEWOOD PRESS IN THE APPROXIMATE AMOUNT OF \$6,000.00.
5. RESOLUTION RE: AWARD OF CONTRACT WC0827-1 FOR RENTAL OF EQUIPMENT, ITEMS 1, 2, 11, 26, 33, 38, 39, 40 AND 41 FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO S&L EQUIPMENT RENTAL AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED.
6. RESOLUTION RE: AWARD OF CONTRACT WC0827-2 FOR RENTAL OF EQUIPMENT, ITEMS 27 AND 36 FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO JESCO, INC. AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED.
7. RESOLUTION RE: AWARD OF CONTRACT WC0828 FOR BAKERY PRODUCTS FOR WARREN HAVEN FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO STROEHMANN BAKERIES, L.C. IN THE APPROXIMATE CONTRACT AMOUNT OF \$23,000.00.
8. RESOLUTION RE: AWARD OF CONTRACT WC0829 FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD TO VITAL COMMUNICATIONS, INC. FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(5) AT AN ANNUAL COST OF \$32,500.00.
9. RESOLUTION RE: AWARD OF CONTRACT WC0830 FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009 TO GARDEN STATE LABORATORIES, INC. IN THE APPROXIMATE AMOUNT OF \$2,645.00.
10. RESOLUTION RE: AWARD OF CONTRACT WC0843R FOR PROFESSIONAL ENVIRONMENTAL SERVICES FOR THE MORRIS CANAL REHABILITATION PROJECT FOR THE WARREN COUNTY PLANNING DEPARTMENT TO NORTH JERSEY RESOURCE CONSERVATION & DEVELOPMENT COUNCIL OF CLINTON, NEW JERSEY IN THE AMOUNT NOT TO EXCEED \$18,300.00.

11. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO HONEYWELL HOMMED TO PROVIDE COMPUTER SOFTWARE, HARDWARE AND ASSOCIATED PRODUCTS AND TRAINING FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY IN THE TOTAL AMOUNT OF \$27,600.00.

12. RESOLUTION RE: AWARD OF PROFESSIONAL SERVICES AGREEMENT WC0844R FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE CONSULTING, DESIGN AND CONTRACT ADMINISTRATION FOR THE WARREN COUNTY ADMINISTRATION BUILDING RE-ROOFING PROJECT TO HOUGHTON QUARTY WARR OF NEWTON, NEW JERSEY IN THE TOTAL AMOUNT NOT TO EXCEED \$9,900.00.

13. RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC. FOR ONE 2008 FORD F-150 4 WHEEL DRIVE PICKUP TRUCK UNDER THE MORRIS COUNTY COOP CONTRACT #15, FOR THE WARREN COUNTY BUILDINGS & GROUNDS DEPARTMENT IN THE CONTRACT AMOUNT OF \$18,965.00.

14. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC. FOR ONE 2008 FORD F-350 4 WHEEL DRIVE SUPERCAB PICKUP TRUCK UNDER NEW JERSEY STATE CONTRACT #A71012 COVERING VEHICLES, TRUCKS, CLASS 3, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$30,561.84.

15. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SEELY EQUIPMENT & SUPPLY CO. FOR SNOW PLOW BLADES AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A70290 COVERING SNOW PLOWS, BLADES AND RELATED PRODUCTS FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$28,763.75.

## I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION TO APPOINT A MEMBER TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL:  
ALAN BRETT BRAGIN – REPRESENTING HARMONY TOWNSHIP

2. RESOLUTION TO REAPPOINT HARRY E. BROWN TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE AS AT-LARGE ALTERNATE MEMBER.

#### J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING ANNUAL SALARY ADJUSTMENTS FOR THE UNCLASSIFIED, MANAGERIAL AND CONFIDENTIAL EMPLOYEES OF THE COUNTY OF WARREN FOR FISCAL YEAR 2008.

2. RESOLUTION APPROVING THE 2008 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE SHERIFF'S OFFICE AS RECOMMENDED AND FIXED BY THE SHERIFF.

3. RESOLUTION APPROVING THE 2008 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR.

4. RESOLUTION CREATING A FULL-TIME POSITION OF MUSEUM CURATOR, CLASSIFIED, WITHIN THE WARREN COUNTY CULTURAL AND HERITAGE COMMISSION.

5. RESOLUTION CREATING A PART-TIME POSITION OF CLERK TYPIST, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF SECRETARY BOARD/COMMISSION, CLASSIFIED, WITHIN THE WARREN COUNTY CULTURAL AND HERITAGE COMMISSION.

6. RESOLUTION CREATING A FULL-TIME POSITION OF GRADUATE NURSE, PUBLIC HEALTH, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF PUBLIC HEALTH NURSE, CLASSIFIED, WITHIN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING SERVICES.

7. RESOLUTION CREATING THE FULL-TIME POSITION OF HAZARDOUS MATERIALS RESPONDER, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF NETWORK ADMINISTRATOR I, CLASSIFIED AND A FULL-TIME POSITION OF REGISTERED ENVIRONMENTAL HEALTH SPECIALIST, PUBLIC HEALTH, CLASSIFIED, WITHIN THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT.

8. RESOLUTION CREATING A FULL-TIME POSITION OF SUPERVISOR, MOTOR POOL, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF COUNTY DIVISION HEAD, UNCLASSIFIED, WITHIN THE WARREN COUNTY ROAD DEPARTMENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REMINDER OF MAY 28, 2008 FREEHOLDER MEETING- 5:00 P.M. START TIME.
2. INVITATION TO 6 COUNTY COALITION MEETING – JUNE 4, 2008 AT SOMERSET COUNTY.
3. CONFLICT RE: JUNE 11, 2008 FREEHOLDER MEETING – NJAC AND GFOA.
4. SET FREEHOLDER MEETING FOR JULY 16, 2008 – WORK SESSION WITH ARCHITECT GUERRA.
5. REVIEW DEPARTMENTAL POSITION VACANCIES REPORT.

L. FREEHOLDER COMMENTS

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

## O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## P. ADJOURNMENT

### REMINDERS

Wednesday, May 14, 2008 - 3:00 pm - Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Thursday, May 15, 2008 - 8:15 am - W.C. Mosquito Extermination Commission Meeting, Dept. of Land Preservation, 500 Mount Pisgah Avenue, Oxford, NJ.

Monday, May 19, 2008 - 8:00 pm - W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Rt. 519S, Belvidere, NJ.

Wednesday, May 21, 2008 - 7:00 pm - W.C. Technical School Board of Education Meeting, Tech-House Restaurant, 1500 Route 57, Franklin Township, NJ.

Thursday, May 22, 2008 - 7:30 pm - W.C. Environmental Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, May 27, 2008 - 4:30 pm - W.C. Library Commission Meeting, Library Headquarters, Court House Annex, 199 Hardwick St., Belvidere, NJ.

Tuesday, May 27, 2008 - 6:00 pm - W.C. Special Services School District Board of Education Meeting, Warren County Tech School Restaurant, 1500 Route 57, Washington, NJ.

Tuesday, May 27, 2008 - 7:30 pm - W.C. Morris Canal Committee Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, May 28, 2008 - 3:00 pm - Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Wednesday, May 28, 2008 - 7:30 pm - Pequest River Municipal Utilities Authority Meeting, PRMUA Administration Building, 199 Foul Rift Road, Belvidere, NJ.

Thursday, May 29, 2008 - 9:30 am - W.C. Senior Services Advisory Council Meeting, Independence Senior Center.

Wednesday, June 4, 2008 - 7:00 pm - W.C. Shade Tree Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, June 5, 2008 - W.C. Solid Waste Advisory Council Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519 S, Belvidere, NJ.

Tuesday, June 10, 2008 - 5:00 pm - W.C. Board of Recreation Commissioners Meeting, Dept. of Land Preservation, 500 Mt. Pisgah Avenue, Oxford, NJ.

Wednesday, June 11, 2008 - 3:00 pm - Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Thursday, June 12, 2008 - 8:15 am - W.C. Mosquito Extermination Commission Meeting, Dept. of Land Preservation, 500 Mount Pisgah Avenue, Oxford, NJ.

Thursday, June 12, 2008 - 6:30 pm - W.C. Tax Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.