

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



John DiMaio, Freeholder Director
Richard D. Gardner, Freeholder Deputy Director
Everett A. Chamberlain, Freeholder

Telephone : 908-475-6550
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REGULAR MEETING AGENDA

WEDNESDAY, APRIL 23, 2008 - 6:30 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *APRIL 23, 2008* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of March 26, 2008

Regular Session of April 9, 2008

Executive Session of April 9, 2008

A. MEETINGS

1. ARCHITECT JAMES GUERRA – PRESENTATION OF UPDATE ON FLOOR PLANS FOR NEW LIBRARY HEADQUARTERS, HUMAN SERVICES, PHNA, ELECTION BOARD BUILDING.
2. ARBOR DAY PRESENTATIONS BY WARREN COUNTY SHADE TREE COMMISSION.

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – ARBOR DAY OBSERVANCE, APRIL 25, 2008.
2. PROCLAMATION – OLDER AMERICANS MONTH, MAY 2008.
3. PROCLAMATION – MENTAL HEALTH MONTH, MAY 2008.
4. PROCLAMATION – NATIONAL VOLUNTEER RECOGNITION WEEK, “VOLUNTEER TO CHANGE THE WORLD”.

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

7:30 p.m. – PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS

RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.

7:30 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2008 COUNTY OF WARREN ANNUAL BUDGET

RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2008 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.

RESOLUTION APPROVING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2008.

RESOLUTION ADOPTING THE 2008 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.

INTRODUCTION OF CAPITAL IMPROVEMENT ORDINANCE 2008-A

AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$7,462,695 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS.

E. RESOLUTIONS

1. RESOLUTION DESIGNATING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES AS THE DIVISION OF AGING AND DISABILITY SERVICES.
2. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE GRANT AGREEMENT 2008-2152-00 WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$15,000 STATE FUNDS AND \$3,000 ANTICIPATED COUNTY MATCHING FUNDS THROUGH THE CY '08 RECREATIONAL OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES GRANT AGREEMENT, THEREBY REDUCING THE ORIGINAL GRANT APPLICATION TOTALING \$22,645 STATE FUNDS AND \$4,529 COUNTY MATCHING FUNDS.

3. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG) ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

4. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION TO THE NJ DIVISION OF CRIMINAL JUSTICE FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE AMOUNT OF \$5,274.00 FEDERAL MONEY AND THE COUNTY MATCH OF \$1,758.00 FOR A TOTAL OF \$7,032.00 FOR THE PERIOD MARCH 1, 2008 THROUGH FEBRUARY 28, 2009 FOR USE BY THE MEGAN'S LAW ENFORCEMENT UNIT.

5. RESOLUTION AUTHORIZING WARREN COUNTY TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF HEPATITIS B IMMUNIZATION VACCINES BY THE WARREN COUNTY HEALTH DEPARTMENT, PUBLIC HEALTH NURSING AGENCY TO CERTAIN PERSONNEL EMPLOYED BY BLAIRSTOWN ELEMENTARY SCHOOL.

6. RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO SUBMIT THE 2007 WARREN COUNTY HEALTH DEPARTMENT ANNUAL REPORT TO THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES.

7. RESOLUTION ADOPTING "WARREN COUNTY TRAFFIC CONTROL POLICIES" FOR USE ON THE WARREN COUNTY ROAD SYSTEM.

8. RESOLUTION APPROVING THE USE OF COUNTY ROUTE #612 (JOHNSONBURG ROAD) AND COUNTY ROUTE #667, ALLAMUCHY TOWNSHIP, ON SATURDAY, JUNE 7, 2008 FOR THE ALLAMUCHY DAY PARADE.

9. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT ON THE SHOE BOX FARM, BLOCK 92, LOT 14 IN BLAIRSTOWN TOWNSHIP CONSISTING OF APPROXIMATELY 23 ACRES PROVIDING COUNTY FUNDS IN AN AMOUNT NOT TO EXCEED BLAIRSTOWN TOWNSHIP'S SHARE OF THE PURCHASE.

10. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT ON THE SUPPLEE FARM, BLOCK 47, LOT 12 & BLOCK 48, LOT 12 IN WHITE TOWNSHIP CONSISTING OF APPROXIMATELY 95 ACRES.

11. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT ON THE WHITE TOWNSHIP FARM, BLOCK 18, LOT 13.03 IN WHITE TOWNSHIP CONSISTING OF APPROXIMATELY 20 ACRES.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0833 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR INSTALLATION OF A SEPTIC SYSTEM AT PLANE 9 WEST FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH COVENTRY FAMILY PRACTICE FAMILY HEALTH TO PROVIDE AMBULATORY OUTPATIENT VD AND TB SERVICES THROUGH THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY FOR THE PERIOD OF MAY 1, 2008 THROUGH APRIL 30, 2009 IN AN AMOUNT NOT TO EXCEED \$6,000.00.

2. RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH WARREN HEALTHCARE ALLIANCE (WARREN HILLS FAMILY HEALTH CENTER) TO PROVIDE TUBERCULOSIS AND VENEREAL DISEASE SERVICES THROUGH THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY FOR THE PERIOD OF MAY 1, 2008 THROUGH APRIL 30, 2009 IN AN AMOUNT NOT TO EXCEED \$6,000.00.

3. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO COMPUTER SQUARE, INC. FOR INFOBASE-INFOSHARE SOFTWARE AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A81220 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$166,800.00.

4. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO EMTEC INC. FOR A COPIBOOK RGB MODEL BOOK SCANNER AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A81212 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$48,978.00.

5. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO EMTEC INC. FOR A WIDE FORMAT DIGITAL SCANNER PRINTER AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A81212 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY CLERK'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$26,124.00.

6. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC. FOR ONE 2008 DODGE DURANGO SPORT UTILITY VEHICLE UNDER NEW JERSEY STATE CONTRACT #A70852 COVERING VEHICLES, SPORT UTILITY, FOR THE WARREN COUNTY SHERIFF'S DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$27,670.00.

7. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC. FOR ONE 2008 DODGE DURANGO SPORT UTILITY VEHICLE UNDER NEW JERSEY STATE CONTRACT #A70852 COVERING VEHICLES, SPORT UTILITY, FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$20,695.00.

8. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO HERTRICH FLEET SERVICES FOR TWO 2008 CHEVROLET IMPALA SEDANS \$15,299.00 EACH UNDER NEW JERSEY STATE CONTRACT #A70356 COVERING AUTOMOBILES, SEDANS, FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$30,598.00.

9. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO HERTRICH FLEET SERVICES FOR ONE 2008 CHEVROLET IMPALA SEDAN UNDER NEW JERSEY STATE CONTRACT #A70356 COVERING AUTOMOBILES, SEDANS, FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY IN THE TOTAL CONTRACT AMOUNT OF \$15,299.00.

10. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER

TO HERTRICH FLEET SERVICES FOR ONE 2008 CHEVROLET IMPALA SEDAN UNDER NEW JERSEY STATE CONTRACT #A70356 COVERING AUTOMOBILES, SEDANS, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$15,299.00.

11. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO HERTRICH FLEET SERVICES FOR ONE 2008 CHEVROLET UPLANDER, SEVEN PASSENGER VAN UNDER NEW JERSEY STATE CONTRACT #70870 COVERING VEHICLES, PASSENGER VANS, FOR THE WARREN COUNTY ENGINEER'S DEPARTMENT IN THE CONTRACT AMOUNT OF \$17,552.55.

12. RESOLUTION RE: EXTENSION OF CONTRACT WC0736 WITH AYERS ENTERPRISES INC. FOR AUTO COLLISION REPAIR FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF JUNE 1, 2008 THROUGH MAY 31, 2009 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE ANNUAL AMOUNT OF \$20,000.00.

13. RESOLUTION RE: EXTENSION OF CONTRACT WC0736-1 WITH STEW'S AUTO BODY INC. FOR AUTO COLLISION REPAIR FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF JUNE 1, 2008 THROUGH MAY 31, 2008 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE ANNUAL AMOUNT OF \$30,000.00.

14. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC0790 FOR NURSES CALL SYSTEM UPGRADE AT WARREN HAVEN WITH SIMPLEX GRINNELL L.P. OF ROCKAWAY, NEW JERSEY FOR ADDITIONAL MONITORS FOR SAFETY STANDARDS, A NET INCREASE OF \$1,755.00 AND A FINAL CONTRACT AMOUNT OF \$86,765.00.

15. RESOLUTION AWARDDING CONTRACT #WC0817 TO LAMINATED CONCEPTS, INC. FOR THE SUPPLY OF A GLUE LAMINATED WOOD SUPERSTRUCTURE FOR WARREN COUNTY BRIDGE #13085, QUARRY ROAD OVER A BRANCH OF STONY BROOK, KNOWLTON TOWNSHIP IN THE AMOUNT OF \$21,867.00.

16. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC0750 WITH OWL CONTRACTING FOR THE 2007 RESURFACING & REHABILITATION OF COUNTY ROUES #517, #519, #611, #621 & #646, ALLAMUCHY, INDEPENDENCE, HOPE, LIBERTY & LOPATCONG TOWNSHIPS & TOWN OF PHILLIPSBURG FOR A NET INCREASE OF

\$73,667.80 AND A FINAL CONTRACT AMOUNT OF \$2,609,202.80.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION TO APPOINT LYNNE HABERKERN AS MEMBER TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE.

J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING GEORGE M. MELROY AS ASSISTANT COUNTY SUPERVISOR OF ROADS, UNCLASSIFIED, WITHIN THE WARREN COUNTY ROAD DEPARTMENT.

2. RESOLUTION CREATING A FULL-TIME INTERIM POSITION OF COUNTY CORRECTION SERGEANT, CLASSIFIED, WITHIN THE WARREN COUNTY CORRECTIONAL CENTER.

3. RESOLUTION APPROVING AND ADOPTING THE WARREN COUNTY PERSONNEL POLICIES AS AMENDED.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

L. FREEHOLDER COMMENTS

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Wednesday, April 23, 2008 - 3:00 pm - Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Wednesday, April 23, 2008 - 7:30 pm - Pequest River Municipal Utilities Authority Meeting, PRMUA Administration Building, 199 Foul Rift Road, Belvidere, NJ.

Thursday, April 24, 2008 - 9:30 am - W.C. Senior Services Advisory Council Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Thursday, April 24, 2008 - 7:30 pm - W.C. Environmental Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Monday, April 28, 2008 - 8:00 pm - W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Rt. 519S, Belvidere, NJ.

Tuesday, April 29, 2008 - 6:00 pm - W.C. Special Services School District Board of Education Meeting, Warren County Tech School Restaurant, 1500 Route 57, Washington, NJ.

Wednesday, May 7, 2008 - 6:30 pm - W.C. Community College Board of Trustee Meeting, W.C. Community College, Room 201, 475 Route 57 West, Washington, NJ.

Wednesday, May 7, 2008 - 7:00 pm - W.C. Shade Tree Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Monday, May 12, 2008 - 5:00 pm - W.C. Board of Recreation Commissioners Meeting, Dept. of Land Preservation, 500 Mt. Pisgah Avenue, Oxford, NJ.

Wednesday, May 14, 2008 - 3:00 pm - Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Thursday, May 15, 2008 - 8:15 am - W.C. Mosquito Extermination Commission Meeting, Dept. of Land Preservation, 500 Mount Pisgah Avenue, Oxford, NJ.

Monday, May 19, 2008 - 8:00 pm - W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Rt. 519S, Belvidere, NJ.

Tuesday, May 20, 2008 - 5:00 pm - W.C. Mental Health Board Meeting, Warren County Community College, 475 Route 57, Room 231, Washington, NJ.

Wednesday, May 21, 2008 - 7:00 pm - W.C. Technical School Board of Education Meeting, Tech-House Restaurant, 1500 Route 57, Franklin Township, NJ.

Thursday, May 22, 2008 - 9:30 am - W.C. Senior Services Advisory Council Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Thursday, May 22, 2008 - 7:30 pm - W.C. Environmental Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.