

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



John DiMaio, Freeholder Director
Richard D. Gardner, Freeholder Deputy Director
Everett A. Chamberlain, Freeholder

Telephone: 908-475-6500
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REGULAR MEETING AGENDA

WEDNESDAY, FEBRUARY 27, 2008 - 7:30 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *FEBRUARY 27, 2008* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of February 13, 2008
Executive Session of February 13, 2008

A. MEETINGS

1. KAREN KUBERT, DIRECTOR OF HUMAN SERVICES,
PRESENTATION OF DEPARTMENT OF HUMAN SERVICES 2008
STRATEGIC PLAN.

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS.

E. RESOLUTIONS

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

1. RESOLUTION RE: REJECTION OF ALL BIDS RECEIVED FOR
WC0792A, RENOVATION OF EIGHT RESIDENT ROOMS AT WARREN
HAVEN.

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT TO WAYNE R. JARVIS, P.L.S. OF GREAT MEADOWS, NEW JERSEY FOR SURVEYING SERVICES ON THE KURNATH FARM PROPERTY, LIBERTY TOWNSHIP, BLOCK 10, LOT 5, APPROXIMATELY 77.20 ACRES PROPOSED FOR ACQUISITION AS LISTED IN THE PROPOSAL IN THE TOTAL AMOUNT OF \$6,190.00.
2. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO BIO-KEY INTERNATIONAL TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 31, 2008 FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$20,504.70.
3. RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO ALLIED OIL, LLC T/A ALLIED OIL CO., UNDER THE SOMERSET COUNTY COOPERATIVE CONTRACT #CC-05-08, GASOLINE, FOR UNLEADED GASOLINE AT A FIXED MARK UP OF .0483 PER GALLON, AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$299,000.00.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION TO APPOINT MEMBERS TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL:
JOHN DAMATO – REPRESENTING TOWN OF PHILLIPSBURG
WILLIAM KANYUCK – REPRESENTING GREENWICH TOWNSHIP

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF PRINCIPAL ACCOUNT CLERK, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF SENIOR ACCOUNT CLERK, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.
2. RESOLUTION CREATING A FULL-TIME POSITION OF SENIOR CLERK TRANSCRIBER, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF CLERK TRANSCRIBER, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.

3. RESOLUTION CREATING A FULL-TIME POSITION OF SENIOR ACCOUNT CLERK/TYPING, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF ACCOUNT CLERK/TYPING, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.
4. RESOLUTION ABOLISHING A FULL-TIME POSITION OF SUPERVISING CLERK, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.
5. RESOLUTION CREATING A PART-TIME POSITION OF CLERK TYPIST, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.
6. RESOLUTION CHANGING THE SALARY RANGE FOR THE TITLE PRINCIPAL TIMEKEEPER, CLASSIFIED WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.
7. RESOLUTION CREATING A FULL-TIME POSITION OF LIBRARY ASSOCIATE, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY.
8. RESOLUTION CREATING A FULL-TIME POSITION OF SENIOR CLERK TYPIST, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF SENIOR CLERK STENOGRAPHER, CLASSIFIED, IN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING.
9. RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES, IV, INSURANCE/PENSION, PARAGRAPH 400, MEDICAL BENEFITS AND APPENDIX A, SECTION 6, WARREN COUNTY BENEFITS SCHEDULE FOR THE PURPOSE OF PROVIDING HEALTHCARE COVERAGE OPTIONS FOR WARREN COUNTY EMPLOYEES TO BE EFFECTIVE APRIL 1, 2008.
10. RESOLUTION APPROVING THE PAYMENT OF STIPENDS TO EMPLOYEES OF THE WARREN COUNTY FINANCE DEPARTMENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW OF DEPARTMENTAL POSITION VACANCIES.

L. FREEHOLDER COMMENTS

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Monday, February 25, 2008 - 8:00 pm - W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Rt. 519S, Belvidere, NJ.

Tuesday, February 26, 2008 - 4:30 pm - W.C. Library Commission Meeting, Library Headquarters, Court House Annex, 199 Hardwick St., Belvidere, NJ.

Tuesday, February 26, 2008 - 6:00 pm - W.C. Special Services School District Board of Education Meeting, Warren County Tech School Restaurant, 1500 Route 57, Washington, NJ.

Tuesday, February 26, 2008 - 7:30 pm - W.C. Morris Canal Committee Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, February 27, 2008 - 6:30 pm - W.C. Community College Board of Trustee Meeting, W.C. Community College, Room 201, 475 Route 57 West, Washington, NJ.

Wednesday, February 27, 2008 - 7:45 pm - W.C. Pequest River Municipal Utilities Authority Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Thursday, February 28, 2008 - 9:30 am - W.C. Senior Services Advisory Council Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Thursday, February 28, 2008 - 7:30 pm - W.C. Environmental Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, March 5, 2008 - 7:00 pm - W.C. Shade Tree Commission Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, March 11, 2008 - 5:00 pm - W.C. Board of Recreation Commissioners Meeting, Dept. of Land Preservation, 500 Mt. Pisgah Avenue, Oxford, NJ.

Tuesday, March 18, 2008 - 5:00 pm - W.C. Mental Health Board Meeting, Warren County Community College, 475 Route 57, Room 231, Washington, NJ.

Wednesday, March 19, 2008 - 7:00 pm - W.C. Technical School Board of Education Meeting, Tech-House Restaurant, 1500 Route 57, Franklin Township, NJ.

Thursday, March 20, 2008 - 8:15 am - W.C. Mosquito Extermination Commission Meeting, Dept. of Land Preservation, 500 Mount Pisgah Avenue, Oxford, NJ.