

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



John DiMaio, Freeholder Director
Richard D. Gardner, Freeholder Deputy Director
Everett A. Chamberlain, Freeholder

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REGULAR MEETING AGENDA

WEDNESDAY, FEBRUARY 13, 2008 - 7:30 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *FEBRUARY 13, 2008* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of January 23, 2008
Executive Session of January 23, 2008
Budget Session of January 26, 2008
Executive Session of January 26, 2008
Budget Session of January 30, 2008
Executive Session of January 30, 2008
Budget Session of February 2, 2008

A. MEETINGS

1. MIKE GROSSMANN, INSURANCE RISK MANAGER, REPORT ON STATUS OF INSURANCES PROGRAM.

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS.

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO ALLOW THE WARREN COUNTY HEALTH DEPARTMENT TO APPLY FOR CAPACITY BUILDING FUNDING FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) FOR THE WARREN COUNTY MEDICAL RESERVE CORPS.

2. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2008 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$6,516,994; SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY.

3. RESOLUTION APPROVING THE APPLICATION FOR A HIGHWAY TRAFFIC SAFETY PROJECT GRANT TO HIRE SUMMER INTERNS IN THE YEAR 2009 FOR THE AMOUNT OF \$19,600.00.

4. RESOLUTION APPROVING AGREEMENT MODIFICATION #5 FOR TASK ORDER LA-01-01-09, CEMETERY ROAD BRIDGE #2101202, FEDERAL PROJECT NO. STP-2112(102), INDEPENDENCE TOWNSHIP, WARREN COUNTY.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR RIEGELSVILLE TRANSPORTATION IMPROVEMENT PROJECT, POHATCONG TOWNSHIP.

2. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE 2008 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR ROAD, BRIDGE AND MAINTENANCE DEPARTMENTS, WARREN COUNTY – CONTRACT #WC0812.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC0813 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PREPARATION, PACKAGING & DELIVERY OF MEALS TO HOMEBOUND INDIVIDUALS IN PHILLIPSBURG AND THE SURROUNDING AREA FOR THE WARREN COUNTY DIVISION OF SENIOR SERVICES.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDED CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT TO ROBERT W. LEE ASSOCIATES INC. OF HAMPTON, NEW JERSEY FOR SURVEYING SERVICES ON THE TERHUNE #1 FARM PROPERTY, MANSFIELD TOWNSHIP, BLOCK 901, LOT 4, APPROXIMATELY 78 ACRES PROPOSED FOR ACQUISITION AS LISTED IN THE PROPOSAL IN THE TOTAL AMOUNT OF \$8,372.00.

2. RESOLUTION RE: AWARD OF CONTRACT TO SUBURBAN CONSULTING ENGINEERS INC. OF MOUNT ARLINGTON, NEW JERSEY FOR SURVEYING SERVICES ON THE TERHUNE #2 FARM PROPERTY, MANSFIELD TOWNSHIP, BLOCK 1001.2, LOT 32, APPROXIMATELY 67.9 ACRES PROPOSED FOR ACQUISITION AS LISTED IN THE PROPOSAL IN THE TOTAL AMOUNT OF \$6,478.00.

3. RESOLUTION RE: AWARD OF CONTRACT TO ANDREW DRYSDALE AS HISTORY COORDINATOR/DIRECTOR FOR THE SHIPPEN MANOR MUSEUM AND LIBRARY TO CARRY OUT THE DUTIES AS OUTLINED BY THE NEW JERSEY HISTORICAL COMMISSION ON A MONTH TO MONTH BASIS AT A RATE OF \$23.00 PER HOUR NOT TO EXCEED \$1,916.66 PER MONTH.

4. RESOLUTION RE: AWARD OF CONTRACT TO L.J. BRILL & ASSOCIATES OF BLAIRSTOWN, NEW JERSEY FOR SURVEYING SERVICES ON THE DUCKWORTH #1, #2 AND #3 FARM PROPERTY, HARMONY TOWNSHIP, BLOCKS 11, 12 AND 13, LOTS 5, 6, 13 AND 28, APPROXIMATELY 175.59 ACRES PROPOSED FOR ACQUISITION AS LISTED IN THE PROPOSAL IN THE TOTAL AMOUNT OF \$11,000.00.

5. RESOLUTION RE: AWARD OF CONTRACT WC07121 FOR PARATRANSIT VEHICLE MAINTENANCE FOR THE PERIOD OF MARCH 1, 2008 THROUGH FEBRUARY 28, 2009 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL YEARS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) TO BURDGE'S AUTO & TRUCK REPAIR AT THE HOURLY RATE OF \$70.00 AND 25% PARTS DISCOUNT, ESTIMATED CONTRACT AMOUNT OF \$165,000.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC0810FO FOR ACTUARIAL SERVICES GASB 45 FOR THE WARREN COUNTY FINANCE DEPARTMENT TO AON CONSULTING FOR THE PERIOD OF MARCH 1, 2008 THROUGH DECEMBER 31, 2008 AT THE BASE FEE OF \$21,000.00.

7. RESOLUTION RE: EXTENSION OF CONTRACT WC0602 FOR THE LEASE OF COUNTY PROPERTY (HAMLEN FARM) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2008 THROUGH MARCH 31, 2009 TO SUNNY HILL FARM LLC FOR ANNUAL RENT IN THE AMOUNT OF \$1,330.00.

8. RESOLUTION RE: EXTENSION OF CONTRACT WC0603 FOR THE LEASE OF COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2008 THROUGH MARCH 31, 2009 TO JIM SMITH FARMS LLC FOR ANNUAL RENT IN THE AMOUNT OF \$431.40.

9. RESOLUTION RE: EXTENSION OF CONTRACT WC0610 FOR ELEVATOR MAINTENANCE TO THYSSENKRUPP ELEVATOR CORP. FOR THE PERIOD OF APRIL 1, 2008 THROUGH MARCH 31, 2009 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE AMOUNT OF \$16,260.00 PER YEAR.

10. RESOLUTION RE: EXTENSION OF CONTRACT WC0704 FOR COMMUNICATION SYSTEM PREVENTIVE MAINTENANCE TO TUWAY COMMUNICATIONS FOR THE PERIOD OF APRIL 1, 2008 THROUGH MARCH 31, 2009 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE AMOUNT OF \$86,880.00 PER YEAR.

11. RESOLUTION RE: EXTENSION OF CONTRACT WC0707 A-1 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR FARMING FOR THE PERIOD OF APRIL 1, 2008 THROUGH MARCH 31, 2009 TO LEONARD TRUSZKOWSKI FOR ANNUAL RENT OF \$91.50 PER ACRE, TOTAL AMOUNT \$7,228.50.

12. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO THORNBERRY TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 31, 2008 FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY IN THE TOTAL AMOUNT OF \$36,180.00.

13. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO COUNTY BUSINESS SYSTEMS, INC. TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 31, 2008 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$34,248.07.

14. RESOLUTION RE: APPROVING CONTRACT MODIFICATION #1 FOR WC0782FO JAIL MANAGEMENT DOCUMENT CAPTURE & MANAGEMENT SYSTEM FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT WITH CHENOA INFORMATION SERVICES, INC. FOR ADDITIONAL DOCUMENT CAPTURES, A NET INCREASE OF \$3,742.35 AND A FINAL CONTRACT AMOUNT OF \$113,742.35.

15. RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC0756FO WITH JAMES R. GUERRA, PA FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WARREN COUNTY LIBRARY/HUMAN SERVICES/PHNA/ELECTION BOARD BUILDING PROJECT FOR A NET INCREASE OF \$27,358.00 AND A REVISED CONTRACT AMOUNT OF \$695,558.00.

16. RESOLUTION RE: AWARD OF CONTRACT WC0814R FOR WARREN COUNTY PHILLIPSBURG CONSOLIDATION - RF RADIO LINK FOR THE WARREN COUNTY COMMUNICATIONS CENTER TO TUWAY COMMUNICATIONS OF BETHLEHEM, PENNSYLVANIA FOR AN AMOUNT NOT TO EXCEED \$60,328.00.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL:

SUSAN CUOCO – TERM TO EXPIRE 12/31/10

FONDA M. FONTE – TERM TO EXPIRE 12/31/10

DONNA ERICKSON – TERM TO EXPIRE 12/31/10

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION:

VIRGINIA R. RUTLEDGE – TERM TO EXPIRE 12/31/12

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN AND THE FOP LODGE 170, SUPERIOR OFFICERS FOR THE PERIOD JANUARY 1, 2008 THROUGH DECEMBER 31, 2010.

2. RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT SUPERVISOR OF NURSES, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF INSTRUCTOR OF IN-SERVICE NURSING, CLASSIFIED, WITHIN THE DIVISION OF LONG TERM CARE SERVICES, WARREN HAVEN.

3. RESOLUTION REAPPOINTING STEVE MARVIN AS WARREN COUNTY CLERK OF THE BOARD OF CHOSEN FREEHOLDERS.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

L. FREEHOLDER COMMENTS

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Wednesday, February 13, 2008 - 4:00 pm - W.C. Pollution Control Financing Authority Meeting, Administration Building, Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Tuesday, February 19, 2008 - 5:00 pm - W.C. Mental Health Board Meeting, Warren County Community College, 475 Route 57, Room 231, Washington, NJ.

Tuesday, February 19, 2008 - 5:00 pm - W.C. Board of Recreation Commissioners Meeting, Dept. of Land Preservation, 500 Mt. Pisgah Avenue, Oxford, NJ.

Wednesday, February 20, 2008 - 9:30 am - W.C. Senior Services Network Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Wednesday, February 20, 2008 - 7:00 pm - W.C. Technical School Board of Education Meeting, Tech-House Restaurant, 1500 Route 57, Franklin Township, NJ.

Thursday, February 21, 2008 - 8:15 am - W.C. Mosquito Extermination Commission Meeting, Dept. of Land Preservation, 500 Mount Pisgah Avenue, Oxford, NJ.

Tuesday, February 26, 2008 - 4:30 pm - W.C. Library Commission Meeting, Library Headquarters, Court House Annex, 199 Hardwick St., Belvidere, NJ.

Tuesday, February 26, 2008 - 6:00 pm - W.C. Special Services School District Board of Education Meeting, Warren County Tech School Restaurant, 1500 Route 57, Washington, NJ.

Tuesday, February 26, 2008 - 7:30 pm - W.C. Morris Canal Committee Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Wednesday, February 27, 2008 - 6:30 pm - W.C. Community College Board of Trustee Meeting, W.C. Community College, Room 201, 475 Route 57 West, Washington, NJ.

Wednesday, February 27, 2008 - 7:45 pm - W.C. Pequest River Municipal Utilities Authority Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Thursday, February 28, 2008 - 9:30 am - W.C. Senior Services Advisory Council Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Admin. Bldg., Belvidere, NJ.

Wednesday, March 5, 2008 - 7:00 pm - W.C. Shade Tree Commission

Meeting, Rutgers Cooperative Extension Meeting Room, Wayne
Dumont, Jr. Admin. Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, March 11, 2008 - 5:00 pm - W.C. Board of Recreation
Commissioners Meeting, Dept. of Land Preservation, 500 Mt. Pisgah
Avenue, Oxford, NJ.